

AAM 2025 Call for Proposal Form Questions

Presenter Demographics and Details (each presenter)

Please review the AAM 2025 Call for Proposals [website](#) for the total number of presenters allotted per session format. The Submitter MUST include the name, institution, and email address of each proposed presenter. Once in the system, the presenters will receive login credentials to complete their profile and demographic information.

- First Name
- Last Name
- Preferred Pronouns
- Title
- Institution
- Email address
- Brief bio: (250)
- Presenter description: (100 words or fewer) please clearly define your role, institution type, and demographic, **without** listing institution names, your name, or age.
- Presenter Demographics
- Would you be interested in volunteering as a content contributor or reviewer for future AAM publishing opportunities?
- Would you be interested in learning more about other AAM volunteer opportunities?
- Presenter Disclosure (presenter disclosure items provided at the end of document) **(NOT REQUIRED FOR PRE-REVIEW)**

Important Note: *Presenter demographics must be completed with their individual email addresses before the proposal is finalized. **(NOT REQUIRED FOR PRE-REVIEW)** DO NOT USE ONE EMAIL ADDRESS FOR MULTIPLE PRESENTERS, DO NOT INCLUDE PRESENTER NAMES WITHOUT THEIR AGREEMENT TO PARTICIPATE ON THIS PRESENTATION.*

Proposal Questions

- Proposal Title (75-character limit)
- Select the track that fits your proposal best. [View AAM 2025 Tracks](#)
- Select the topic within the track that fits your proposal best.
- Your proposal may fit in one of these format types. [View AAM 2025 Formats](#)
- Proposal Description (500-word limit)
- Describe what an attendee may learn from attending this session (300-word limit)
- Which target audience will benefit most from your proposal? (Creating this content filter will help attendees by providing additional information on the audience your content is best suited for.)
 - Museum Educators
 - College/University Educators
 - Students
 - CEOs/Directors/Senior Leadership
 - Trustees

- Curators
 - Conservators
 - Registration/Collections Stewardship
 - Exhibitions
 - Consultants/Independent Professionals
 - Visitor Services
 - Development & Membership
 - Facilities, Operations, and Security
 - Museum Volunteers & Volunteer Management
 - Finance & HR
 - IT/Web
 - Marketing, Communications, and Public Relations
 - Audience Research & Evaluation
- **Presenter Agreement [Agree or Disagree radio buttons] (NOT REQUIRED FOR PRE-REVIEW)**
 - By completing this proposal, I hereby accept the American Alliance of Museums' review process and agree to abide by the terms and conditions set forth herein if the proposal is accepted for inclusion for the 2025 Annual Meeting & MuseumExpo, to be held May 6 - 9, 2025, in Los Angeles, CA
 - I hereby acknowledge and agree that the conference sessions are designed to provide an opportunity to learn and discuss industry issues and are not intended to sell products or services. I agree to present on the date and time assigned, I am responsible for all travel arrangements, registration fees, and expenses incurred as a presenter, and that my session will be presented with the content and in the format in which it was accepted.
 - I understand that AAM is committed to diversity, equity, accessibility, and inclusion and that accepted proposals are expected to reflect these commitments in terms of content, structure, and presenters.
 - If I am unable to fulfill my speaking commitment or am unable to participate in the conference for any reason, I will advise my other session presenters to select an appropriate replacement or agree to withdraw the session. I further agree to comply with all program-related deadlines provided to me by AAM for this conference including but not limited to deadlines for presentations, poster graphics, or handouts by Friday, April 25, 2025.
 - I understand that AAM reserves the right to record, reproduce, publish and distribute my conference presentation and digital handouts or materials provided to participants.
 - By my acceptance of the terms and conditions of this agreement and release and in consideration of AAM providing me with the opportunity to speak and present my work, I hereby grant AAM a perpetual license to: (1) record and tape the work for audio and/or video purposes, (2) copy, reproduce, publish and distribute the work in all print and other formats (including but not limited to online publication via AAM's website, and distribution at future AAM programs), (3) reprint the work for distribution, (4) make the work available for purchase and distribution during and after the 2025 Annual Meeting & MuseumExpo proceedings, and (5) grant requestors one-time rights to reprint the work. AAM agrees to provide me with appropriate authorship credit and acknowledgment each time it publishes or republishes the work, and to require sub-licensors to also provide appropriate

authorship credit and acknowledgments. AAM is hereby authorized to use my name, likeness, picture and biographical material during and after the 2025 Annual Meeting & MuseumExpo to advertise and publicize any use of the work. AAM understands and agrees that the above grant of rights does not constitute a transfer of copyright and that I remain free to present the materials or revised versions thereof elsewhere.

- In granting this consent and release, I acknowledge and agree that AAM shall be under no obligation to pay me for delivery of any service I perform as a result of this agreement, or for the permission/license that I have granted to AAM to record, reproduce, publish and distribute the work as set forth above.
- Consent to Present Content
 - By signing this document, I further represent and warrant that I am the author and owner of the work and all rights in and to all portions of the aforementioned work; that the work is original; that it does not violate or infringe on any personal or property rights of others, whether common law or statutory; that it contains nothing libelous or otherwise contrary to law; and that I am authorized and empowered to enter into this agreement. I further represent and warrant that the work contains no material from other works protected by copyright, trademark, or privacy rights that have been used without the written consent of the copyright owner, and that I have provided (or are simultaneously providing) AAM with copies of all such required written author consents. I further agree to indemnify and hold harmless AAM, its officers, directors, employees and volunteers from any and all claims of copyright infringement made against AAM and arising out of the work and my presentation of the work at AAM 2025 Annual Meeting & MuseumExpo.